Exterior Slot

10"

2"

3"

1/2" 1/4"

Front View

Side View

Interior Slot

10"

2-3/4"

1/2"

Front View

Side View

Outside

Drill 1/2" diameter
hole 7/16" deep

9-1/16" CTC.

3/8"

Exterior mail slot with decorative
hinged flap (Shown from Backside)

1. Provide cut-out in door to fit opening
size of exterior slot: see note below

2. Fasten exterior slot with large
mounting screws and washers through
pre-drilled holes from inside face

Size of cut-out in door:
For 10" Mail Slot: 2-1/4" x 8-5/8"

3. Fasten interior mounting brackets
with (2) small screws each on each side
of mail slot opening

4. Insert interior flap between brackets
and fasten with medium sized screws

Interior flap will cover slot
opening and all screws

Inside

1 of 1